



1999 Call for Abstracts

Abstracts Postmark Deadline Has Passed
Monday, April 26, 1999

This page is the first few pages of the 1999 Call for Abstracts that was mailed out to all members of the Society in February. This is intended to give some preliminary information to those who might wish to present at the 1999 annual Meeting in Miami Beach, Florida. The Meeting takes place October 23-28.

If you need additional copies of the Call for Abstracts or did not receive a copy, you can order the Call for Abstracts [here](#). You must have a copy of the Call for Abstracts in order to submit an abstract as there are specific instructions and forms you must use.

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I. General Information

The Society for Neuroscience Annual Meeting will provide scientists and researchers throughout the world with the opportunity to present, discuss and critique their investigations. If you are involved in neuroscience research, we urge you to submit an abstract for presentation at the Annual Meeting.

Meeting Site

Headquarters offices, exhibits, poster sessions, registration and sessions will be located in the Miami Beach Convention Center. Daytime lectures will be held in the Jackie Gleason Theater adjacent to the Miami Beach Convention Center. The Saturday-Monday evening lectures will be held in the Fontainebleau Hilton Resort and Towers. Satellite symposia and ancillary events will be held in the Miami Beach Convention Center, Loews Miami Beach Hotel, Fontainebleau Hilton Resort and Towers and other Miami Beach facilities. Please note that the Annual Meeting will be held in the Miami Beach Convention Center and not in the Convention Center in the City of Miami.

Preliminary Program, Registration and Hotel Reservations

The *Preliminary Program* will contain the meeting schedule; information on major lectures; special interest events; satellite and ancillary events; and forms and fee information for registration, hotel reservations, Short Course, educational workshops and the Neurobiology of Disease Workshop. It will be mailed first-class at the end of June to all Society members. Nonmembers or members requiring an additional copy for colleagues, please follow the order procedures

detailed in the "Request for Forms/Publications" box below.

Program, Badge and Receipt

All advance registrants will receive a badge and receipt prior to the Annual Meeting. Programs will be mailed to advance registrants in the United States, Canada and Mexico. Advance registrants (members and nonmembers) residing outside North America will receive a pick-up card, which is to be exchanged for the Program in Miami Beach, FL.

Abstract Reprint Orders

Authors may order reprints of their own abstracts by calling the Society's Program Department at 202-462-6688 to request an Abstracts Reprint Order Form. Forms will be faxed or mailed upon request. Orders must be placed by Wednesday, Nov. 10, 1999. Reprints are mailed following the Annual Meeting.

Abstracts Volume The Society for Neuroscience Abstracts volume is printed in program order, with daily and thematic listing of all sessions, author index and key word index. The print version of the Abstracts volume will be bulk mailed in late August to all Society members.* Nonmember advance registrants will be mailed a pick-up card, which is to be exchanged for an Abstracts volume in Miami Beach, FL.

As a new feature, the full Abstracts volume also will be available on CD-ROM and will be downloadable from the Society's Web site. Details and order information will follow in the *Preliminary Program*.

Note: Due to the high cost of priority mailing and the weight of the Abstracts volume, the Society must continue to send the Abstracts volume by bulk mail (a savings of more than \$100,000). Because bulk mail can take up to six weeks to arrive, the Abstracts volume is mailed at least eight weeks in advance of the Annual Meeting to ensure receipt.

Child Care Arrangements and Infant Care Facilities

Please check with your hotel's concierge or front desk for names of sitters who will provide care in your hotel room. Parents and guardians are required to perform their own reference checks and arrange child care independently. **The Society for Neuroscience is not responsible for child care or for the quality of care given.**

Space permitting, a room in the Miami Beach Convention Center will be designated for the privacy of parents and guardians caring for infants. This room will be **unsupervised** and equipped with several chairs and tables for changing diapers, nursing, etc. Parents and guardians are responsible for providing all infant care supplies, such as lotions and powders, baby wipes, diapers and changing pads. The Society is not responsible for accidents or injuries that may occur in this room.

II. Abstract Presentation Formats

Presentation Preference

Check in the Presentation Preference box on the abstract form whether you wish to present your paper in a poster or a slide session. **Every attempt will be made to honor your initial presentation preference, but it cannot be guaranteed.** *The primary goal is coherence of sessions; only secondarily is the presentation preference (slide or poster) of the author considered.*

Slide Sessions

Papers scheduled in slide sessions are limited to 10 minutes for presentation and five minutes for discussion. Guidelines on preparing effective slides at scientific meetings will be included in the *Preliminary Program*. Authors should prepare slides that are clear enough to be seen by a large group in a room that is not completely dark. A Speaker Ready Room will be available on-site to review slides before presentation.

Slide Projectors: One 35mm slide projector, screen and projectionist will be available in each session room. Authors are urged not to bring slides thicker than 1/8", the maximum thickness that can be accepted by standard trays and projectors. Dual slide presentations require one additional 35mm slide projector (Xenon 35mm projector in large session rooms), one additional screen and extra union setup and tear down labor. These facilities will not be provided unless the author agrees to absorb the cost for all additional equipment and labor (\$150 or more depending on the session room).

Video Projectors: Upon special requests, slide sessions will have video and data video projection equipment available.

Authors wishing to use additional audiovisual equipment must note this in the Special Requests box on the abstract form so that the Society's Central Office can send them an order form listing rental prices.

Poster Sessions

Authors scheduled in poster sessions (5'10" W x 3'10" H or 1.8m x 1.15m) will be assigned posterboard space to display illustrative material (graphs, charts and tables) for a specific session period. **In mid-July, authors' self-addressed, stamped confirmation cards will be returned listing their board number; the time materials should be mounted and removed; and the hour to be present at the board.**

Projection equipment cannot be provided in the poster area. **Authors wishing to use video equipment should note this in the Special Requests box on the abstract form so that the Central Office can send them an order form listing rental prices.**

Computer Equipment: If you are interested in renting computer equipment for your presentation, please place the word computer in the Special Requests box on the abstract form, and you will be sent information from the Society's Central Office.

III. How Abstracts Are Programmed

Papers submitted for presentation in poster or slide sessions will be reviewed by the Program Committee in mid-June. In mid-July, presenting authors will be sent confirmation cards listing their assignments.

Assigning Abstracts to Sessions The Program Committee assigns papers to sessions on substantive grounds in an attempt to make the scientific program as strong and attractive as possible. **The primary goal is coherence of sessions; the presentation preference (slide or poster) of the author is considered only secondarily.**

The Committee uses the following general procedures: First, the abstracts in a given group of topics are assigned to a committee member; within each topic, abstracts are divided according to the presentation preference of the author. Next, committee members group these abstracts into interesting sessions. In most instances, the presentation preference of the author and the coherence of the session can both be honored. When this is not possible, the paper is shifted from one presentation format to another. The final criterion is always the relevance of an abstract to a session. **Authors must be willing to be assigned to the nonpreferred session format.**

Themes and Topics

Sessions are usually grouped around topics listed under theme categories. Neuroscience, however, is a developing discipline that changes from year to year, and the number of papers submitted on given topics may oscillate. Some topics may attract too few abstracts to warrant a session, and, therefore, must be grouped together and given a new title. Other areas may expand and attract so many abstracts as to require several sessions, possibly with new titles. Still other topics appear in more than one theme; these may be grouped together by transferring across the themes. Nonetheless, themes and topics may be used as guidelines because the Program Committee attempts to use these categories in creating and titling sessions wherever possible. **Suggestions for topic revisions in subsequent years are welcome, but once sessions have been determined by the Committee in a given year, individual abstracts cannot be reprogrammed.** The Committee anticipates the need for theme revisions only rarely.

IV. Rules for Submission and Presentation of Abstracts

Abstracts that do not adhere to *all* of the following abstract submission rules will be withdrawn.

1. Each abstract must be signed by an author who is a member of the Society for Neuroscience. Abstracts must be submitted on the form (as included in the Call for Abstracts) and may be signed only by a member of the Society

for Neuroscience (headquartered in Washington, D.C.). Membership in other neuroscience societies does not entitle you to sign an abstract form. The signing member certifies that any work with human or animal subjects related in the abstract complies with the guiding policies and principles for experimental procedures endorsed by the Society. This signature acknowledges that each author on the abstract has given consent to appear as an author. Improperly signed abstracts will be withdrawn.

2. A member of the Society may sign only one abstract and must be an author on the abstract, except: Student and Foreign Student Members may sign an abstract only as first (presenting) author. Affiliate Members may not sign abstracts.

In cases where a member has signed two abstracts, or is first (presenting) author on two abstracts, one of the abstracts will be withdrawn.

3. An individual may appear as first (presenting) author on only one abstract and may present only one abstract at the meeting. The first author should present the work at the meeting. No presentation may be given by an individual who is not an author.
4. Authors may not be listed on an abstract unless they have given their consent to the presenting author and sponsor. The member who signs the abstract is responsible for ensuring that each author on the abstract has seen and approved the final version of the abstract and has given consent to appear as an author.
5. ensure proper citation in the author index, style your name consistently on all abstracts on which you are an author. Members should style their names exactly as they appear in the Society's Central Office records (such as in the Membership Directory).
6. Work presented in abstracts must conform with the applicable policy and principles for experimental procedures. The member who signs the abstract is responsible for ensuring that work presented in the abstract is in accord with the Society's policies on using animals and human subjects in neuroscience research ([more info here](#)), as well as (where applicable) the Declaration of Helsinki. An author may be contacted for clarification or review board approval prior to the Committee's acceptance of the abstract.
7. Work presented in abstracts must conform with the Society's Policy on Ethics, including its statements concerning honorary authorship and duplicate publication. The member who signs the abstract is responsible for ensuring that the abstract is in accord with the Policy on Ethics (published in the Jan. 1, 1999 issue of The Journal of Neuroscience and 1998 Abstracts volume); in particular, each author of an abstract should have made a significant intellectual or practical contribution to the scientific work.

Work submitted for presentation should not have been reported previously in an archival scientific publication, either as an article or as an abstract, at the time of submission. An abstract is, however, a proper medium for rapid communication of work that will subsequently appear as a full-length article.

All abstracts are reviewed for compliance with ethical guidelines for human and animal research. In instances where compliance is in question,

the Committee may ask for further documentation or withhold the abstract.

8. Authors should be aware that research described in an abstract which is published in a peer-reviewed journal or put on a Web page prior to the meeting may be reported by the general interest news media. This could disqualify the abstract from Annual Meeting press activities since it would be considered "old news" by the time of the meeting and thus not appropriate for a press conference or inclusion as a lay-language summary in the Press Book.
9. The abstract should state the study's objective, briefly describe the methods used, summarize the results obtained and state the conclusions. When experimental animals are used, the species and, when relevant, the sex should be stated. When humans are used, the sex, when relevant, should be noted.

It is not satisfactory to say, "The results will be discussed."

Presentations should emphasize the significance of results and general principles rather than ordinary methods and procedures.

Use standard abbreviations for units of measure. Other abbreviations should be fully spelled out at first mention, followed by the abbreviation in parentheses.

10. The Society requires authors to disclose their sources of funding (commercial or grant). This information will emphasize the importance of the organizations that sponsor research. Enter the source(s) below the abstract.
11. Conflicts of interest may be real or perceived, and any potential for financial gain deriving from reported work may constitute a conflict of interest. It is the responsibility of each individual investigator to report any real or perceived financial conflict of interest.

In general, disclosure is required in any case in which an individual stands to benefit financially from research performed. Conversely, disclosure is required in any instance in which a company stands to benefit financially from any research performed. Consequently, the central criterion of this policy places the onus for disclosure on the scientist to indicate any benefit to an individual or company that may derive from any and all relationships that may potentially lead to financial reward.

Some examples of conflicts of interest are listed below. In no way is this list to be construed as all-encompassing.

1. Direct scientist-industry conflicts:
 - a. Scientist equity position in a corporation.
 - b. Consultation relationship with corporations.
 - c. Funding of laboratory research by a corporation.
 - d. Conflict based on a scientist founding a company.
 - e. Conflicts based on royalties received from a company.
2. Personal conflicts with or without a present corporate relationship:
 - a. Patents or licenses held by scientists and/or a university without direct corporate involvement at the time.
 - b. Real or potential royalty streams derived by a scientist through university arrangements and/or directly from corporations.
3. Conflicts based on university/institutional arrangements:
 - a. Real or potential royalty streams generated from multiple sources.

11. Material presented at the meeting must be substantively identical to that described in the abstract. In particular, the title, authorship and scientific content of the presentation at the meeting must match that in the abstract.
12. Live exhibits cannot be accommodated at the meeting.
13. **Each abstract must be sent with a nonrefundable \$40 handling fee. Payment may be in the form of a credit card (MasterCard or VISA only), or check or money order in U.S. dollars drawn on a U.S. bank made payable to the Society for Neuroscience. After completing the payment information located at the bottom of the abstract form, please tear the form at the perforation and enclose it with your abstract submission. Payment information must be complete and accompany the abstract. Please double-check credit card information for accuracy. Inaccurate credit card numbers or expiration dates will delay processing. Submission of the abstract handling fee does not include registration for the Annual Meeting.**

No purchase orders will be accepted. Payment must be included with the abstract. Do not send cash for your abstract handling fee. The Society cannot be responsible for any abstracts in which cash has been enclosed for payment.

V. Instructions for Selection of Key Words

The Society will provide a modified 1999 Annual Meeting program on CD-ROM as well as a Web-based version that can be downloaded as a stand-alone program. In addition, as a new feature, the full Abstracts volume will be available on CD-ROM and will be downloadable from the Society's Web site. Detailed information about both products will follow in the 1999 Annual Meeting *Preliminary Program*, which will be mailed to all members and prospective attendees in late June.

In order to make these systems efficient and comprehensive, you are asked to **select up to four key words from this list** for entry into the database. You are free to use other terms, but your colleagues may not know to search under nonstandard terms and may not find your abstract.

When Selecting Key Words, Please Remember the Following:

Words that appear in the title of the abstract should not be used as key words. This avoids duplication because title words are searched with key words.

Key words that authors enter on the bottom of the abstract form appear only on the program search system and not necessarily in the Key Word Index found in the Abstracts volume.

A word in square brackets should not be used; instead, use the unbracketed term next to it to maintain a uniform set of key words.

Each key "word" may consist of a combination of words, but the total

should not exceed 25 characters, including spaces. Please type the words, using numerals and capital letters only, and spell out Greek letters. Spaces between words should be shown as spaces, for example, CYCLIC GMP or BETA ADRENERGIC.

It may be desirable to use one key word entry to designate the species used, if it is not already in the title. No species names are included in the list. Use your own judgment in picking a common or Latin name.

Some terms, indicated by an asterisk in the key word list, may be too general to be useful as key words. Use them if appropriate, but choose a second key word that could restrict a search. Terms with two asterisks are very general and should be used only if necessary.

Select the key words that you would be most likely to use in searching for your abstract, but remember that a term not on the list might not be used by others for searching. The goal is to help others find your abstract. If you find any major omissions, please write to Jamie L. Swank at the Society's Central Office..

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